



**LOCAL COMMON SENSE CONSERVATION**

**18 Main Street  
 PO Box 669  
 Chester MT 59531  
 Phone: 406-759-5778, ext. 102**

*The Liberty County Conservation District Board of Supervisors met July 18, 2024*

*Present:*

*Lanny Jones                      Tyler Jones                      Megan Hedges                      Geoff Osterman  
 Diane Roberts                      Mike Nelson                      Kurt Matkin*

*Absent/Excused:*

*Robert Pugsley                      Ray Morkrid                      Tyler Streit  
 Rod Oraw                      Rodney Svenson*

**CALL TO ORDER:** *Lanny Jones called the meeting to order at 7:14 P.M.*

**DISTRICT BUSINESS**

**Motion** by Megan Hedges, seconded by Kurt Matkin to approve the minutes of the May meeting. Motion carried.

**Motion** by Tyler Jones, seconded by Megan Hedges to file the Treasurer’s Report for May. Motion carried.

**Motion** by Tyler Jones, seconded by Megan Hedges to pay May bills. Motion carried.

**Motion** by Tyler Jones, seconded by Megan Hedges to file the Treasurer’s Report for June. Motion carried.

**Motion** by Tyler Jones, seconded by Megan Hedges to pay June bills. Motion carried.

**Income  
 May 2024**

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Account</b>	<b>Amount</b>
▶ 05/06/2024	Kolstad Farms	Tree Planter	3420000 · Rental Equipment Income	50.00 ◀
05/06/2024	Peter Entz	Tree Planter	3420000 · Rental Equipment Income	50.00
05/06/2024	State of Montana	2nd round Admin Grant 2023-202...	334000 · State Grant Income	7,814.00
05/15/2024	Liberty Co.	7350 Special Assessment	317350 · Special Assessment	27.90
05/15/2024	Liberty Co.	7351 Permissive Health	317351 · Permissive Health	8.83
05/15/2024	Liberty Co.	7352 Regular Assessment	317352 · Regular Assessment	12.07
05/31/2024		Interest	371000 · Interest and Dividend Income	3.65
<b>TOTAL</b>				<b><u>7,966.45</u></b>

**Payments  
May 2024**

Date	Num	Name	Memo	Account	Paid Amount
05/02/2024		Diane Roberts	T & E Envirothon	380.3 · Envirothon	123.14
05/03/2024	222	Toole County CD	2 rolls weed Barrier fabric	201.7 · Weed Barrie...	250.00
05/06/2024	223	MACD	2024 Dues	332 · Dues Expense	4,000.00
05/06/2024	DBT	Fraser Conoco	New Tires for Fabric Layer	362 · Equipment	106.00
05/10/2024	224	Lincoln-Oakes Nurse...	Payment for 2024 tree orders	201.5 · Trees	1,227.75
05/10/2024	DBT	Oriental Trading Com...	Supplies for Harvest Festival...	380.4 · Fair Booth	98.53
05/17/2024	BP	HSA Bank		130.1 · LCCD contr...	34.58
05/17/2024	BP	HSA Bank		130.2 · Permissive ...	529.42
05/22/2024	DBT	Chester Supermarket	Ag in the Class & Farmers un...	380 · Education Exp...	9.50
05/24/2024	226	Rod Oraw	T & E January - May	370 · Travel	52.26
05/24/2024	234	Geoff Osterman	T & E January - May	370 · Travel	26.13
05/24/2024	228	Lanny Jones	T & E January - May	370 · Travel	214.40
05/24/2024	229	Tyler Streit	T & E January - May	370 · Travel	80.40
05/24/2024	DBT	4imprint	144 Canvas bags	212 · Promotions	293.41
05/24/2024	DBT	Oriental Trading Com...	Supplies for Fair / Harvest Fe...	380.4 · Fair Booth	64.97
05/24/2024	225	Twyla Anderson	Logan Health Community Ga...	400 · Cost Share E...	1,000.00
05/29/2024	231	Green Sales	2 Supervisor name plates	210 · Office Supplies	7.80
05/30/2024	ACH	PERS	Pers contriburion D Roberts	131 · Retirement	248.44
05/30/2024	230	Toole County CD	7 Rolls 6 x 500 ft weed barrier	201.7 · Weed Barrie...	875.00
05/31/2024	BP	Diane M Roberts	Net Pay Diane Roberts	Net Payroll	1,102.34
<b>▶ TOTAL</b>					<b><u>10,344.07</u></b>

**Income  
June 2024**

Date	Name	Memo	Account	Amount
▶ 06/03/2024	Laird Farms Inc.	Fabric Layer	3420000 · Rental Equipment Income	25.00
06/03/2024	Kolstad Farms	Fabric Layer	3420000 · Rental Equipment Income	25.00
06/03/2024	Kolstad Farms	12 rolls 6 x 500 ft weed barrier	3417005 · Weed Barrier Fabric	1,620.00
06/10/2024	Liberty Co.	7350 Special Assessment	317350 · Special Assessment	20.60
06/10/2024	Liberty Co.	7351 Permissive health	317351 · Permissive Health	6.56
06/10/2024	Liberty Co.	7352 Regular Assessment	317352 · Regular Assessment	8.90
06/12/2024	Sage Creek Colony	1 large rain gauge	3417002 · Rain Gauges	47.00
06/12/2024	Kolstad Farms	4 rolls weed barrier 6 x 500 ft	3417005 · Weed Barrier Fabric	540.00
06/28/2024	Mark Lakey	1 colored Map book	3417003 · Maps	35.00
06/30/2024		Interest	371000 · Interest and Dividend Income	2.92
<b>TOTAL</b>				<b><u>2,330.98</u></b>

**Payments  
June 2024**

Date	Num	Name	Memo	Account	Paid Amount
06/01/2024	233	Northern Plains Insura...	Liability Insurance GPE	510 · Insurance	3,167.00
06/01/2024	232	Toole County CD	Weed Barrier Fabric Levi Ko...	201.7 · Weed Barrie...	1,250.00
06/10/2024	DBT	Walmart	Coffee & New Coffee Maker	210 · Office Supplies	40.68
06/10/2024	DBT	USPS	Roll of stamps	310 · Postage	68.00
06/20/2024	DBT	HSA Bank		130.1 · LCCD contr...	34.58
06/20/2024	DBT	HSA Bank		130.2 · Permissive ...	529.42
06/21/2024	DBT	Productive Alternatives	Rain Gauge top Sage Creek	201.2 · Rain Gauges	22.00
06/28/2024	DBT	PERS	June Pers Diane Roberts	131 · Retirement	222.65
06/28/2024	DBT	Diane M Roberts	Diane Roberts June Net Pay	Net Payroll	973.97
06/28/2024		United States Treasury	2 QTR 941 payroll taxes	141.1 · Federal	834.83
06/28/2024	DBT	U-I Contributions	2 QTR UI contribution	141.3 · Unemploym...	6.30
<b>TOTAL</b>					<b>7,149.43</b>

## 2024 ANNUAL REPORT

A copy of the 2024 Annual Report highlighting the years activities was handed out by Diane Roberts for review.

### ***NRCS Written Report – Misty Vermulm (not in attendance)***

#### NRCS Report

- Workload: NRCS is trying to finish CSP2024 contracting with accepted applicants. In addition, field work is amping up, with collecting soil samples, completing soil health score cards, inspecting installed practices, and completing payments.
- Personnel: Still no applicants for the Chester Soil Conservationist or District Conservationist, however this position will be re-advertised. In Chester, the Pheasants Forever partner position was readvertised and there were a couple of applicants that interviewed, an offer was made but was declined. Talulah McGill is a Pathways and she started in Shelby on May 20<sup>th</sup> and will be working in both Shelby and Chester.
- The CRP Grasslands signup is currently open, running June 3 -28<sup>th</sup>. FSA administers that program.
- NRCS staff will also be attending various trainings and meetings in the next month or so.

### **Extension Report – Jesse Fulbright (not in attendance)**

## **District Business**

### **LOCAL ACTIVITY**

**2024-2025 ADMINISTRATION GRANT APPLICATION:** Diane submitted an application for the 2024-2025 Administrative grant to the DNRC. The LCCD requesting \$12,210.31 to supplement the projected budget shortfall for the fiscal year 2024-2025. Kasydi Lucas gave an update on the projected timeframe for application approval. Because the state’s fiscal year just ended in June, any agreements that are routed take a little longer than usual. The Administrative grants should be executed sometime in September, give or take a month.

**PUGSLEY BRIDGE PRE-SURVEY VISIT:** On June 19, 2024, there was a pre-survey site visit with John Muhlfield, David Pugsley, Zach Lucas, from FWP, a hydrologist from Kalispell and LCCD board members. Bob Pugsley shared the history of Pugsley Bridge. It did not seem like the engineer or hydrologist out of Kalispell was interested in any comments from the LCCD. The Hydrologist from Kalispell gathered information and viewed the site to begin the planning and engineering process for Phase 2. Zach Lucas said he would keep the LCCD in the loop.

**MARIA’S COUNTY FAIR / HARVEST FESTIVAL:** The LCCD reserved a booth at the Maria’s County Fair for July 17-20, 2024. Diane will operate the booth along with Kim Stoltz from Glacier County. A fishing game and spinner game will be available for youth to play and prizes along with conservation bags will be handed out. Information on tree order, 310 permits, and upcoming events will be available for adults. Items for purchase will be rain gauges, ownership maps, Montana Women from the Group up Books and Weeds of the West books.

**GLATFELTER LIABILITY INSURANCE:** Glatfelter Liability insurance was renewed for 7/1/2024-7/1/2025 at a cost of \$3167. The policy consists of the following coverage parts:

Property	Not covered
Crime	\$67.
Inland Marine	\$250.
Auto	Not covered
General Liability	\$1000.
Public officials and Management Liability	\$1100.
Educators Legal Liability	Not covered
Excess Liability	750.

Further coverage details are available in the portfolio of coverage binder. It was discussed that the value of the LCCD Shed should be listed at \$5000. Megan will check to see if it is feasible to add coverage for the shed on the liability insurance.

**ANNUAL FINANCIAL REPORT:** Diane submitted the Annual Financial report to the state for Fiscal Year 2023-2024. The year ended with a net income of \$13,946.00.

**REGIONAL AND STATE**

*Two handout was presented as an update from Kasydi Lucas.*

*Next Meeting – September 19, 2024*

**ADJOURNMENT**

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*Diane Roberts, Administrator*



*Lanny Jones, Chairman*



District meetings are held the 3<sup>rd</sup> Thursday of each month at the USDA Service Center, Chester, 7:00 p.m. unless otherwise noticed.

**MISSION: TO RAISE PUBLIC AWARENESS BY PROVIDING LEADERSHIP, EDUCATION AND ADMINISTRATION OF PROGRAMS TO CONSERVE, IMPROVE AND SUSTAIN OUR NATURAL RESOURCES AND ENVIRONMENT.**

**VISION: Having a community that is economically stable with the natural resources conserved by:**

1. providing education and encouraging control of nuisance weeds and eradication of noxious weeds
2. having no soils blowing above their tolerance level—ideally no soil or water erosion
3. sustaining and improving water quality, with rivers and streams running clear.
4. encouraging tree planting for shelterbelts and wildlife
5. encouraging recycling
6. working jointly with all other agencies/organizations to enhance conservation practices within the district.
7. improving the public perception of the Conservation District

